
IDVisor® Smart™ ID Scanner

User's Guide

Age Verification machine





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1 Introduction

This document will describe how to use the IDVisor Smart Mobile scanner.

1.1 Document overview

This document is designed based on the form hierarchy of the application. Each chapter will begin with the top-level form or screen and the sub paragraphs will be dedicated to the lower level forms that are accessible from the higher form.

2 Home Screen

The **Home screen** is the launch point for all functionality.

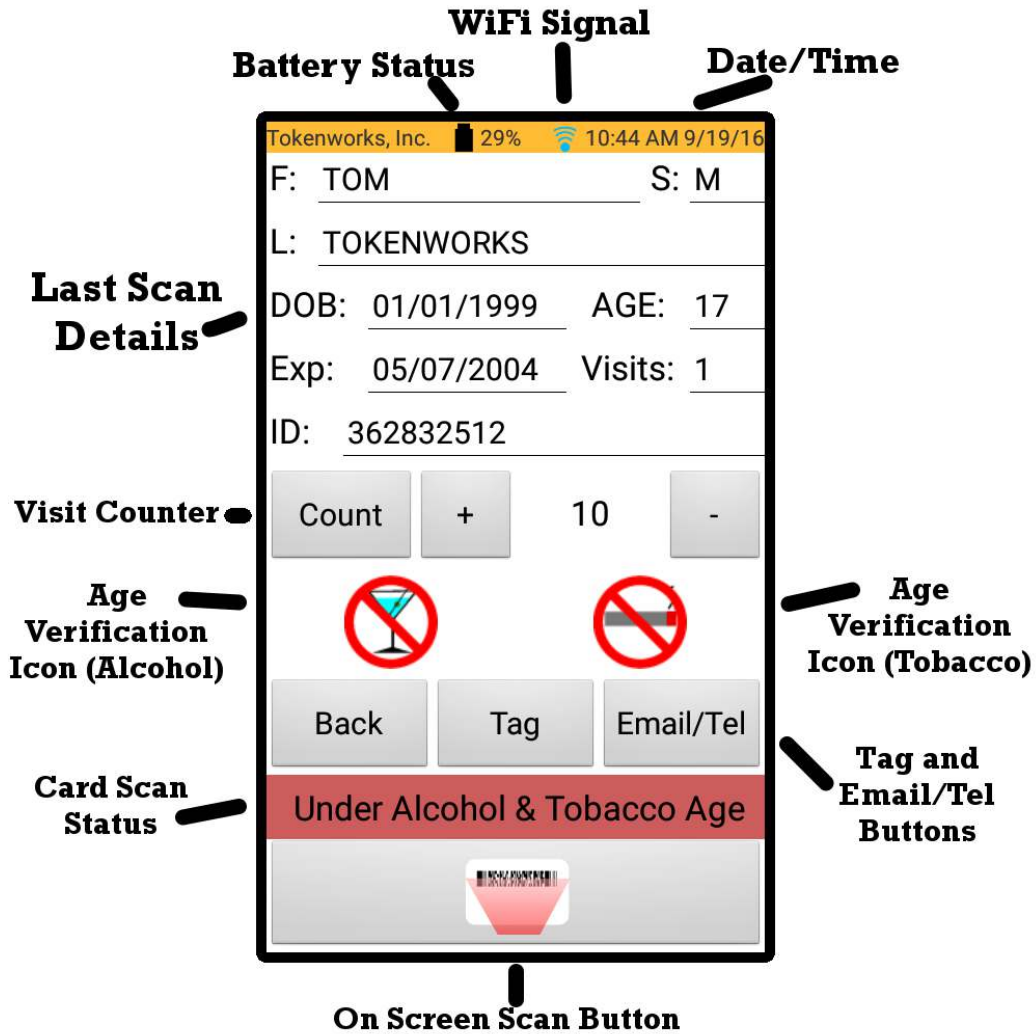


The top 5 buttons will take you to the most accessed functions. The ID Scanner button launches the scanning form, where card transactions are captured, displayed and Tags or Notes are appended to each scan. The Exit App button is used to close the IDVisor Smart app. Before exiting you will be prompted for a passphrase (5678).

2.1 ID Scanner

Tapping the **ID Scanner** button will launch the scanning form.

Below is a picture of the IDScanner form, which displays a scanned card, and all the elements of the form:

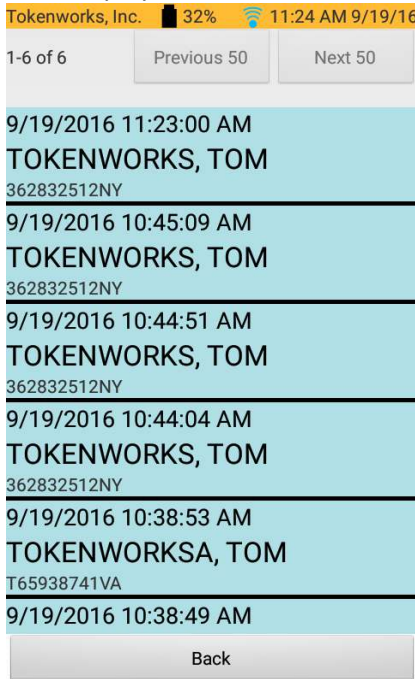


2.2 Scanner Features



2.3 Scanned Data

Tapping the **Scanned Data** button will display a list of all the scanned cards in chronological order.



Tapping an individual record will display a detailed view of the record in a read only form:



2.4 Search

Tapping the **Search** button will launch a form that allows you to search for customers by ID# or Last Name. Partial name searches will supported.

Tokenworks, Inc. 30% 10:39 AM 9/19/16

Clear Search Back

DL#: St: _____

L:

F: _____

Tag _____

Email _____

Tap a field for the keyboard.
Enter data. Click search to find.

More Info Previous Next

Once an ID has been found you can tap the Tag and Email buttons to apply or modify Tags and appends Email and Phone information.

Tokenworks, Inc. 32% 11:26 AM 9/19/16

Clear Search Back

DL#: 362832215 St: NY

L: **TOKENWORKS**

F: TOM

Tag _____

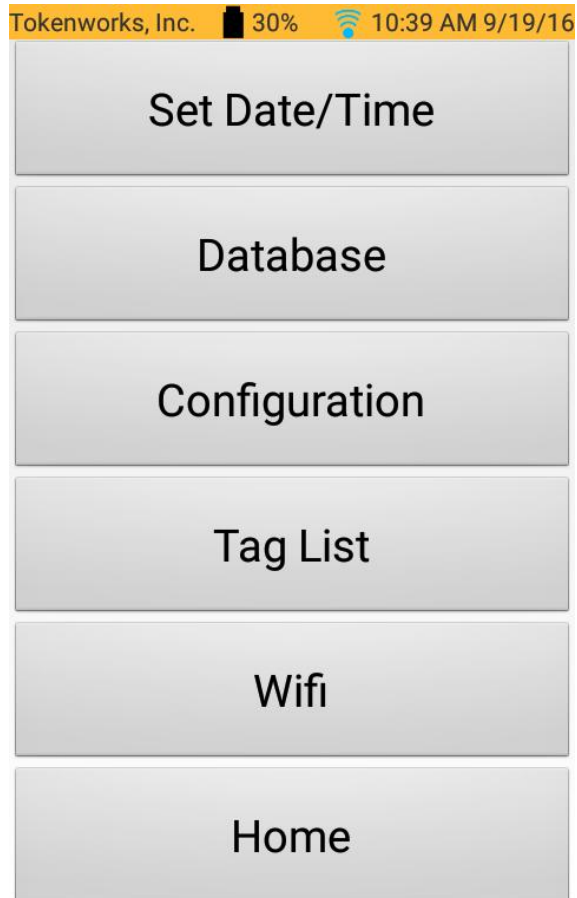
Email _____

3 results

More Info Previous Next

2.5 Setup

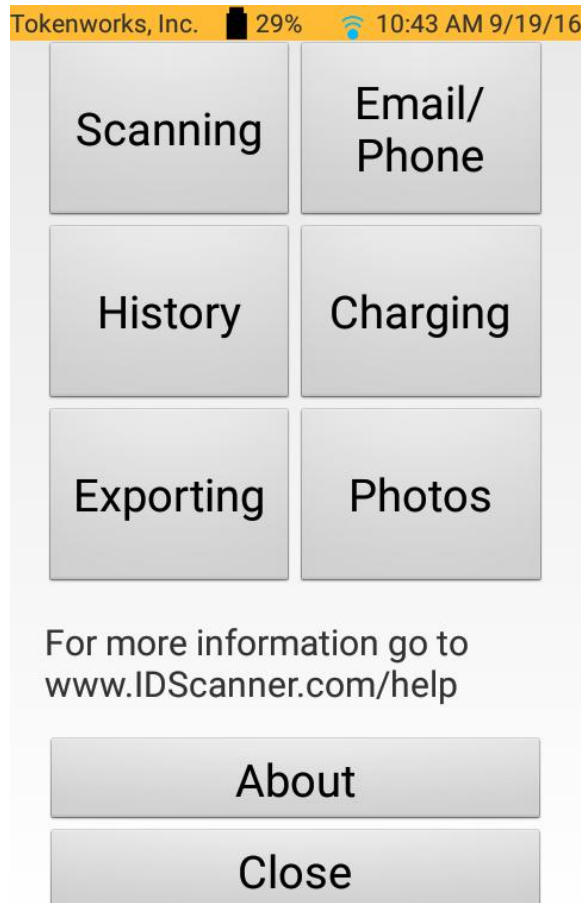
Tapping the **Setup** button will display a menu of functions that are typically used by a system administrator. These functions can be protected by pin codes to keep settings and information secure. The unit comes with pre-initialized pin codes (5678) for the following functions: Database, Configuration, and Tag List.



The details of each of the buttons in the Setup menu are detailed in Chapter 3: Setup Menu.

2.6 Help

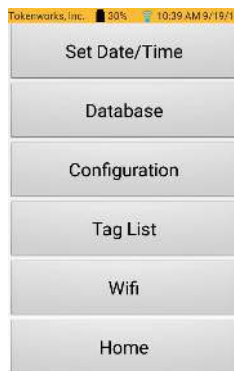
Tapping the help button will display a menu of short instructions that describe operations of the ID scanner. Tap each menu item to view the instruction. The videos are hosted on Youtube, so you will need a WiFi connection to view the videos. The About button will show you the current version of IDVisor Smart you are running.



3 Setup Menu

The setup menu is used to initialize the device and set the parameters required to enable all the functionality. The **Set Date/Time** is the first button, and the system date and time has to be set correctly in order to calculate the correct age of cardholders. The **Database** button brings up a menu of actions for handling the database, like exports, shrinking, restoring and backups. The **Configuration** button brings up a screen to enable or disable major functionality (age verification, anti pass back, Tag feature) and also set the thresholds for age. The **Tag List** button brings up the tag editor. The **WiFi** button brings up the WiFi settings. The **Home** button returns to the Home screen.

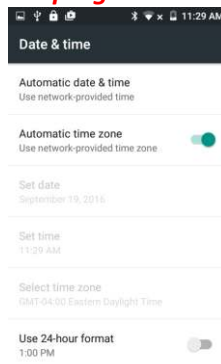
Setup Menu:



3.1 Set Date/Time

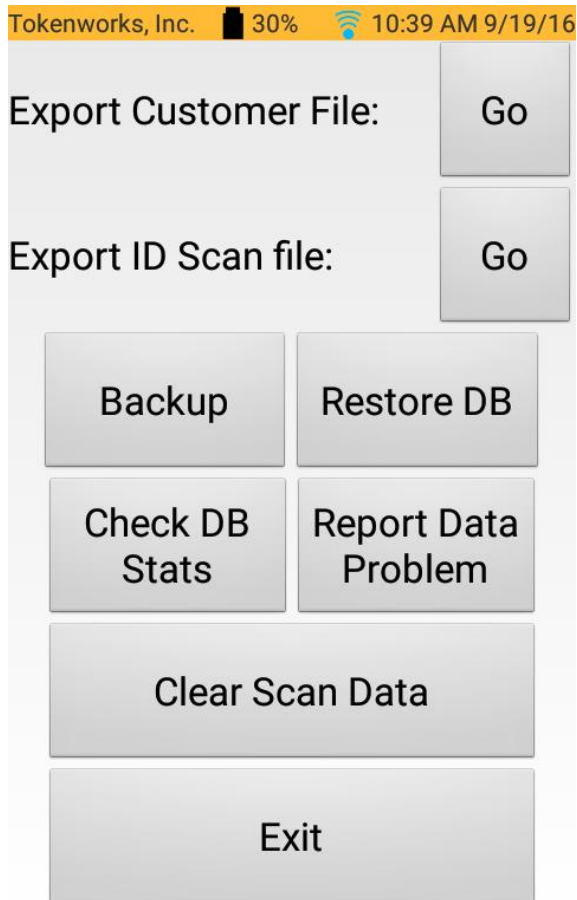
Set the Date and Time to ensure Age calculation will be correct.

If you set the time/date in the past, the calculated age of the person will be incorrect. Always ensure the correct date/time is displayed in the top right corner of the main ID scanning screen.



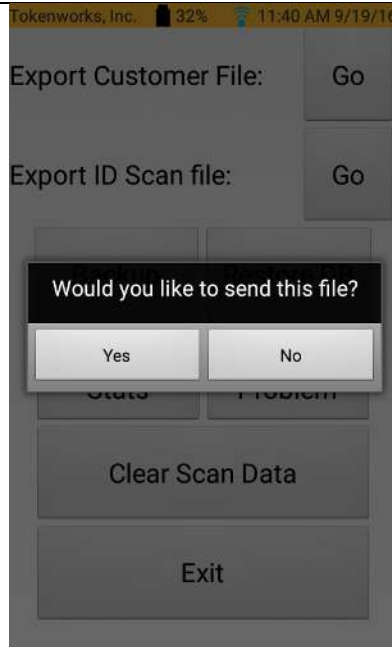
3.2 Database

The Database button reveals a menu of functionality:



3.2.1 Export Files

Tapping either of the buttons labeled 'GO' will begin exporting data to a device Folder located at Phone Storage/Documents/IDVisorSmart. The Customer file and the ID Scan file are Comma Separated Value (CSV) files. Once they have been exported, they can be copied to a desktop PC via USB interface, where they can be opened with Microsoft Excel spreadsheet software. After the file has been created, you will be prompted with a message asking if you would like to "send this file". This allows you to wirelessly send the file using Gmail or another app.



3.2.2 Backup

The Backup button creates a backup copy of the database to the Storage Card in a folder labeled 'Backup'. The backup files have a name format that indicates the following:






Creation Date _ Time _ sn_ Number of scan

BkpDb20110425_120636_13_834.sdf

Where 'sn' is the first 2 digits of an internal S/N

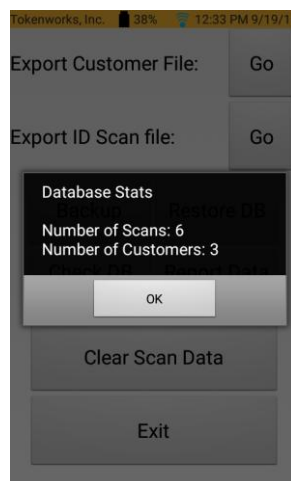
3.2.3 Restore

Tapping the Restore button will bring up a form with a list of database files you can restore. Below the name of the file is the date it was created. Tap on the file name to proceed with the restore process.

	CustomerScans.csv 8/29/2016 12:01:59 PM
	Customers.csv 9/19/2016 10:45:33 AM
	IDScanner.sqlite 9/19/2016 11:23:00 AM
	database_copy131... 8/29/2016 11:50:13 AM
	tkwk.inx 9/19/2016 10:45:54 AM

3.2.4 Check DB Stats

The Check button shows you how many customers and scans are currently held in the database.



3.2.5 Clear Scan Data

The Clear Scan Data button removes all Scans and Customers from the IDVisor Smart database. Customer records are permanent and are managed by restoring the entire database.

3.2.6 Report Data Problem

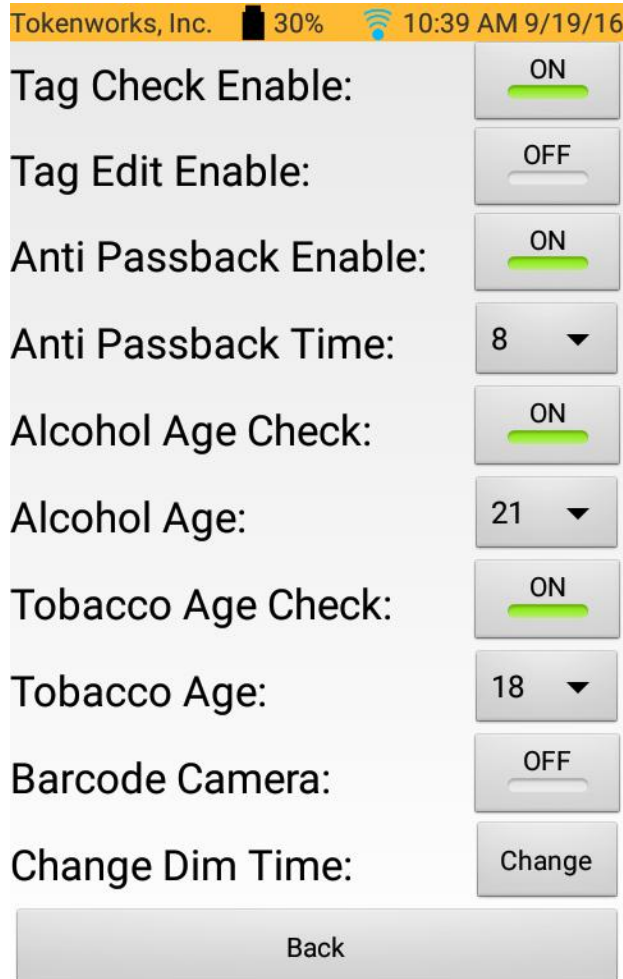
The report data problem can be used to send data to Tokenworks Support. This should only be used if there is a specific issue you have encountered and you have been in contact with Tokenworks support.

3.2.7 Exit

Tapping the exit button on the Database maintenance form will return you to the Setup menu.

3.3 Configuration

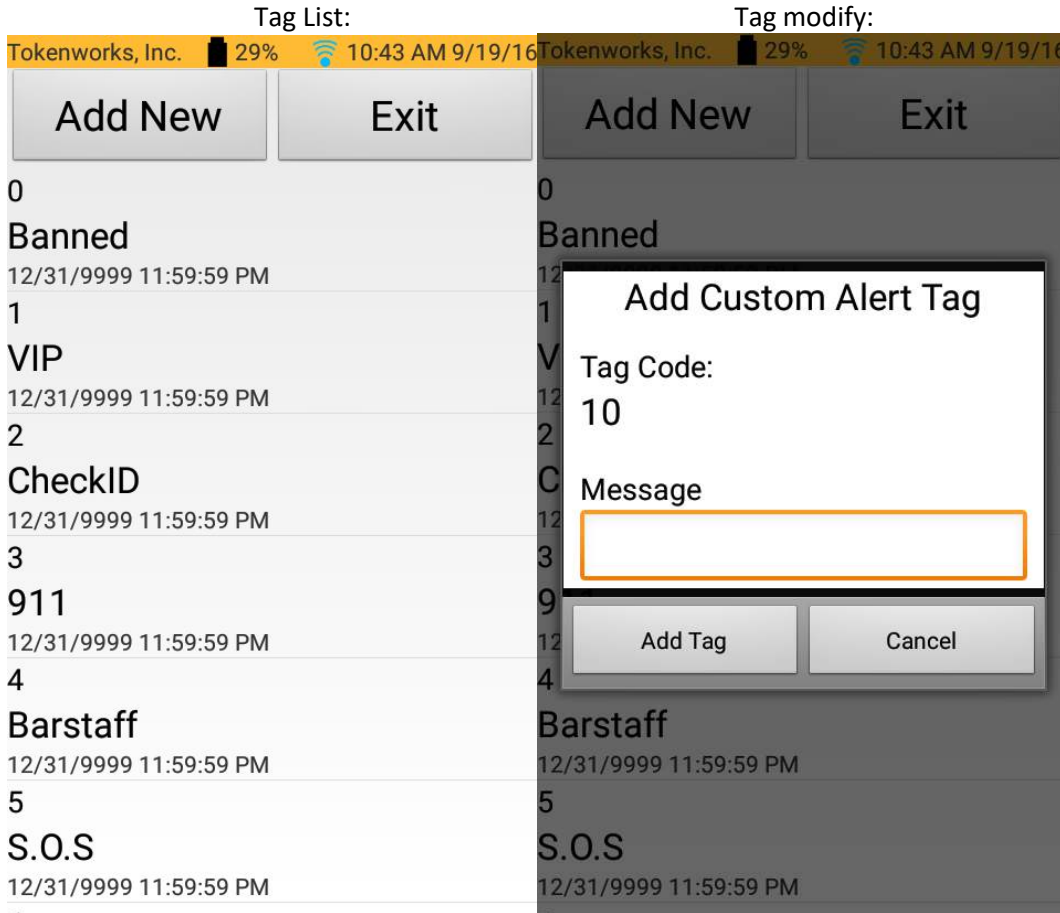
The Configuration button will display a screen with a series of on-off buttons and pull down menu items that set the age thresholds for the Alcohol and Tobacco age verification functions.



Note: The Barcode Camera option will display a Barcode Camera option on the Scanning page. This will allow the device's camera to be used to scan barcodes. It is generally recommended that the Barcode Camera only be used for very difficult barcodes and for troubleshooting since it is slower than the built in Laser Barcode Reader.

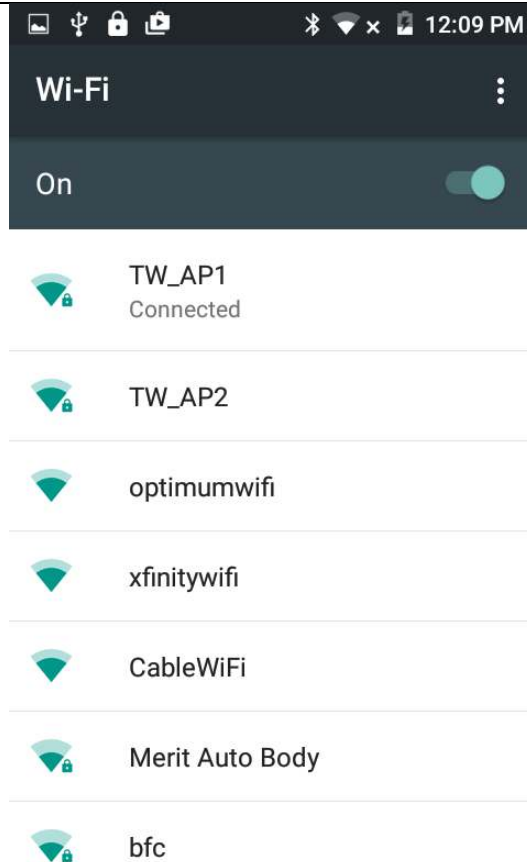
3.4 Tag List

The Tag list button displays the list of possible Tags. Pressing the Add New button will allow you to add your own tags.



3.5 WiFi

The WiFi button will bring you to the device's WiFi options. You can turn on/off the WiFi. If the WiFi is on, you will see a list of available networks and be able to access them by clicking on the network and entering the password for the WiFi network. You can also access the WiFi settings by tapping the WiFi icon on the top of the screen.



3.6 Home

This button will return you to the Home screen.

PIN Code

The unit comes with pre-initialized pin codes (5678) for the following functions: Database, Configuration, Admin settings, Tag List, Close Application.